



**Wisconsin Coalition for Collaborative Excellence in Assisted Living (WCCEAL)
Membership Rules**

Status	Rules	Consequences
Member (Listed) Listed as New Member if enrolled for less than 2 quarters.	Satisfy <i>membership conditions</i> .	- Full website access.
	Satisfy <i>membership duties</i> .	- Regulatory relief if ALC also qualifies for abbreviated survey.
Suspended (Not listed)	Fail to satisfy <i>membership duties</i> .	- Expected to continue submitting. - Community member users lose access to any reports (present or past).
Deactivated (Not listed)	Fail to satisfy <i>membership conditions</i> .	- Community member users lose website access for that ALC (previous data available on reactivation).
	Or suspended for 4 consecutive quarters.	
Former (Not listed)	Change of ownership or license number.	- Community member users may obtain read-only access (with association's approval if applicable).
Dis-enrolled (Not listed)	No longer a member of WCCEAL.	- Users lose website access for that ALC.

Membership status is determined during the Membership Period at the beginning of each quarter.

- Membership conditions are assessed by DQA-BAL and the associations and updated by them on the WCCEAL website.
- Membership duties are assessed at the beginning of each quarter by the WCCEAL website.

Type of criteria	Criteria	Updated by
<i>Membership conditions</i>	Assisted living license.	DQA-BAL
	Membership in an association.	Association
	Membership in an association's QI program.	Association
	No <i>extreme regulatory action</i> .	DQA-BAL
<i>Membership duties</i>	Submit QI Variables on time quarterly . - At least 3 quarters in any 4 consecutive quarters.	Website
	Submit Satisfaction Survey on time yearly - At least 25% response rate, except if enrolled in first quarter of year.	Website

Extreme regulatory action:

Two or more statement of deficiencies within a rolling 12 month period that included any violation(s) that meet any of the following.

- Enforcements based on the statement of deficiency delivery date.
- Results in serious harm, has a potential for serious harm, or indicates a breakdown in facility systems that could lead to serious harm.
- Creates a condition or occurrence that presents a substantial probability that death or serious mental or physical harm to a resident will result (or did occur).
- Creates a condition or occurrence that presents a direct threat to the health, safety or welfare of a resident.

An enforcement order for no-new-admit, impending revocation, or revocation order within a rolling 12 month period.

Extraordinary circumstances:

In the case of extraordinary life changing events (e.g., medical crisis) experienced by ALC staff who are responsible for WCCEAL submissions, the ALC's association may petition the WCCEAL advisory group by sending information one week prior to the monthly meeting. At the meeting, the present members of the advisory group may, by majority vote, grant the ALC an exemption from the *membership duties* for a duration not exceeding two submissions.

Getting back to good standing:

Status	Resolution
Suspended due to QI variables membership duties.	Continue submitting until have 3 quarters of submissions in last 4 consecutive quarters.
Suspended due to Survey membership duties.	Continue submitting QI variables and submit the next year's Satisfaction Survey with at least the minimum response rate required for that year.
Deactivated due to DQA-BAL membership conditions.	Resolve failures to meet DQA-BAL conditions.
Deactivated due to association membership conditions.	Resolve failures to meet association conditions.
Deactivated due to suspension for 4 consecutive quarters.	Association petitions the WCCEAL advisory group on behalf of ALC.

Timeline: Rules will take effect on November 15, 2014 and current membership statuses will not change until May 15, 2015.